# **Newsletter regulations**

Newsletter regulations, hereinafter referred to as "the Regulations" determines the rights and obligations of the parties to the service provided electronically through the telecommunications network under the address <a href="https://www.pwm.com.pl">www.pwm.com.pl</a>.

The regulations constitute a template of the agreement under art. 384 of the act dated 23 April 1964 Civil Code (Journal of Laws of 1964, no. 16, item 93 with subsequent amendments, hereinafter referred to as the "c.c").

The preparation of the regulations constitutes a fulfillment of the obligation indicated in art. 8 para. 1 of the act dated 18 July 2002 on providing electronic services (Journal of Laws no. 144, item 1204, with subsequent amendments).

Accepting the Regulations is tantamount with expressing willingness to enter into an agreement with the Administrator under the conditions determined in the Regulations.

#### **Chapter 1. General provisions**

- 1. Definitions
- 1. The terms used in the Regulations are provided with the following meanings:
- a) Commercial information commercial information as understood in the act dated 18 July 2002 on providing electronic services (Journal of Laws no. 144, item 1204 with subsequent amendments);
- b) The Newsletter message transmitted via electronic mail including commercial under act dated 18 July 2002 on providing electronic services (Journal of Laws dated 2002, no. 144, item 1204 with amendments):
- c) The Portal the information service available under the address www.jakchronicinformacje.pl
- d) The Regulations the Newsletter Regulations;
- e) The Administrator Polskie Wydawnictwo Muzyczne with its registered seat at ul. Krasińskiego 11a, 31-111 in Cracow
- f) The User a person, who subscribed for the Newsletter service;
- g) The Service the Newsletter service;

### Chapter 2. Types and scope of electronic services provided

- Scope of services
- 1. Services offered by the Administrator through the Newsletter consist in:
- Receiving a Newsletter including marketing information, and in particular commercial information on the Administrator's services;
- Receiving information from the Administrator on promotions, events, concerts, news connected with music and the activity of the Polskie Wdawnictwo Muzyczne;
- The possibility of joining the PWM Loyalty Club promotions following the rules determined in the Loyalty Club Regulations;
- 2. Once the person providing their data in the registration form accepts the regulations, an agreement for the provision of electronic services is concluded. Once this occurs, the Administrator becomes obliged to provide services determined in the Regulations.

#### Chapter 3. The terms for providing electronic services

- 1. The technical requirements necessary for the Newsletter to work correctly:
- a) A PC with a [1.5GHz/2.5GHz] processor,
- b) MS Windows XP SP3, Vista SP1 (without the Home Basic version), Windows 7 (without the Home Basic version), Windows 8 and Windows 10
- c) [1GB/5GB] of free hard drive space,
- d) RAM XP [512MB/1GB], Vista, Windows 7 [1GB/2GB],
- e) Screen resolution [1024x768/1280x1024],
- f) A mouse,
- g) A keyboard,
- h) MS Internet Explorer or Firefox.
- 2. he systems and applications used by the Administrator ensure a high standard of security and protection of personal data. The user should, however, be aware that the use of the Newsletter service requires the use of the public telecommunications network (Internet), which is associated with an increased risk of the following threats occurring:
- a) the possibility of receiving spam, i.e. unsolicited advertising (commercial) information transmitted electronically;
- b) the presence and operation of malware, including: computer viruses, which are specific software that is able to infect files in a self-replicating manner after being launched, usually without being noticed by the user; viruses can be more or less harmful to the operating system in which they are located, e-mail attachments may be a medium for this kind of software;
- c) the presence and operation of Internet worms, i.e. malicious software capable of self-reproduction, in this case the User's failure to properly operate (perform software updates) the IT system may lead to an effective attack of an Internet worm;
- d) the possibility of spyware, i.e. software that spies on the user's actions on the Internet, installing itself without his knowledge, consent and control;
- e) the possibility of being exposed to cracking or phishing.
- f) sniffing unauthorized eavesdropping, other than falling within the concept of cracking and phishing, involving the use of a sniffer a computer program whose task is to capture and possibly analyze data flowing on the network;
- g) the possibility of being exposed to other unwanted or "malicious" software that performs activities unintended by the user;

# Chapter 4. Conditions for concluding and terminating contracts for the provision of electronic services

- 1. Conditions for the conclusion of the Agreement
- a) The Service Agreement may be concluded by persons who provided their e-mail address in the registration form, accepted the Regulations and confirmed their e-mail address;
- b) Addresses unconfirmed within 30 days of registration will be permanently removed from the database.
- c) The registration form filled out by the person who intends to use the Service requires an email address,
- 2. Termination of the Agreement may take place, in particular:
- a) at the User's request, at any time, and in particular by using the appropriate button located in the footer of each Newsletter;

- b) on the Administrator's initiative, if the User fails to comply with the obligations required by the Regulations.
- c) W As a result of terminating he Agreement
- 3. User's resignation from participation or expiration of participation in the "Loyalty Club" promotion does not terminate this Agreement.
- 4. Terminating this Agreement does not withdraw your consent to the sending of commercial information. Withdrawal of consent can be made in any form, in particular by sending a request to <a href="mailto:newsletter@pwm.com.pl">newsletter@pwm.com.pl</a>
- 5. The Administrator reserves the right to close the Newsletter service without giving reasons for it, after informing Users.

# Chapter 5. Personal data protection, confidentiality, copyrights, comments

- 1. The controller of personal data collected for the purposes of providing the Newsletter service is the Administrator.
- 2. The administrator ensures the implementation of the requirements arising from the Act of August 29, 1997 on the protection of personal data (Journal of Laws of 2015 item 2135 with subsequent amendments).
- 3. In accordance with the above Regulations, the Administrator will send marketing information regarding his products and services until an objection is expressed as referred to in the Personal Data Protection Act.
- 4. Without separate consent, the data is not disclosed to other entities, except ones authorized to have data disclosed to them on the basis of legal provisions.
- 5. You have the right to access the contents of and correct your personal data.

# Chapter 6. Complaint procedure, contacts with the user, information and advertising messages, changes to the regulations

- 1. Complaint procedure The Administrator undertakes to remove, within a technically reasonable time, irregularities in the operation of the Newsletter if the User reports such irregularities by sending a message to <a href="mailto:newsletter@pwm.com.pl">newsletter@pwm.com.pl</a>
- 2. The procedure for changing the Regulations
- 1. The Administrator reserves the right to amend the Regulations.
- 2. Information about amendments to the Regulations will be communicated to Users by an individual electronic mail addressed directly to such a person.
- 3. The Regulations and its amendments shall enter into force on the day of its publication on the main page.

## **Chapter 7. Final provisions**

- 1. Law and competent court The law applicable to all legal relations arising from these Regulations is Polish law. All disputes will be settled by the competent Polish common courts.
- 2. Interpretation of the provisions of the Regulations Titles of the paragraphs are provided for information purposes only and do not affect the interpretation of the provisions of the Regulations.